

**SOUTH CAROLINA BOARD OF EXAMINERS IN OPTICIANRY  
BOARD MEETING MINUTES**

August 8, 2024 at 9:00 AM  
110 Centerview Drive,  
Kingstree Building, Pee Dee Room  
Columbia, South Carolina 29210

Public Notice of this meeting was properly posted at the Opticianry Board Office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with the South Carolina Freedom of Information Act, Section 30-4-80.

**Call to Order**

Mr. Keith Hayes, Chairperson, called the meeting of the SC Board of Examiner's in Opticianry to order at 9:03 am.

**1. Approval of Agenda**

Grant Brown made a motion to approve the agenda. Emily Mikell seconded the motion and it carried.

**2. Board Mission and Member Statistics**

Keith Hayes, chairperson, gave the board's mission. At this time there is one vacant public seat, one seat that has been reappointed, and one seat will be filled once they're qualified. Interested individuals wishing to serve as a public member may submit a cover letter and resume to the SC Office of Boards and Commissions. Per SC Code of Law 40-38-10(B), terms of the members are for four years and until their successors are appointed and qualified.

**3. Introduction of Board Members**

Board members participating in the meeting were:

Keith Hayes

Grant Brown

Emily Mikell

J. Hollis Inabinet (Conference Call)

Others in attendance: Theresa Brown, Program Director; Natasha Mitchell, OIE; Robin Reibold, Court Reporter; Josh Shannon, DOTS; Patrice Deas, Board Executive; Tajuana Hall, Program Coordinator I; Ely Grote, Advice Counsel

**4. Approval of Excused Absences**

Emily Mikell made a motion to excuse the absences of Ronald Harbert and Daniel Gosnell. Grant Brown seconded the motion and it carried.

## **5. Approval of Board Meeting Minutes**

### **a. May 23, 2024**

Grant Brown made a motion to approve the meeting minutes for May 23, 2024. Emily Mikell seconded the motion and it carried.

## **6. Administrative Report**

### **a. OIE Report – For Information Only- Natasha Mitchell**

Natasha Mitchell reported from September 18, 2023 through January 10, 2024, they have received 1 complaint. There is 1 active investigation, and 0 closed investigations.

### **b. IRC Report – For Approval – Natasha Mitchell**

Natasha Mitchell reported that there were no cases for review.

### **c. ODC Report – For Information Only- Patrice Deas**

This report was given by Patrice Deas. There are 0 open cases, 0 pending hearings and agreements, 0 pending closure, 0 closed, and 0 appeals.

## **7. Board Executive Report – Patrice Deas**

### **a. Financial Report**

Patrice Deas reported the cash balance as of May 31, 2024, for the Opticianry board is \$242,823.90.

### **b. Total Number of Licensees**

The total number of licensees are as follows: 555 active optician licensees; 263 active contact lens dispensing licensees; 57 inactive optician licensees; 26 inactive contact lens dispensing licensees; and 122 registered apprentices.

## **8. New Business**

### **A. Application Hearing**

- i. Shawn Hutchinson- due to inclement weather defer to next meeting

## **9. Approval of 2025 Board Meeting Dates**

- Thursday, February 20, 2025
- Thursday, May 22, 2025
- Thursday, August 7, 2025
- Thursday, November 19, 2025

Grant Brown made a motion to approve the dates for the 2025 meetings. Emily Mikell seconded the motion and it carried.

**10. Public Comments**

No public comments.

**11. Adjournment**

Keith Hayes made a motion to adjourn the meeting at 9:10 am. Emily Mikell seconded the motion and it carried.

